

# FREDERICK COUNTY BOARD OF ELECTIONS

340A Montevue Lane

Frederick, MD 21702

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## MINUTES of the June 8, 2018 Monthly Meeting of The Frederick County Board of Elections

The meeting was called to order at 9:01 AM, in the warehouse of the Frederick County Board of Elections, located at 343 Montevue Lane by the Board President, Mrs. Mary Lou Green.

### PRESENT:

Mary Lou Green, President

Mark P. Jeffers, Jr., Vice President

Lawrence C. Hill, Secretary

Carlotta C. Joyner, Board Member

William L. Woodcock, Board Member

Daniel B. Loftus, Board Attorney

Stuart Harvey, Election Director

Noreen L. Schultz, Deputy Election Director

Marc R. Welch, Election Administrative Assistant

Zachary Howe, Election IT Specialist

Russ Schantz, County Election Tech

BOARD OF CANVASSERS: The Board of Canvassers was sworn in by the Clerk of the Circuit Court, Ms. Sandra Dalton at 9:10 AM on this date.

### ADDITIONS / CHANGES TO AGENDA:

Mr. Harvey noted the addition of several items to Old Business, and several items to New Business.

### APPROVAL OF MINUTES FOR MAY 9, 2018 BOARD MEETING:

Mr. Woodcock made a motion to approve the minutes of the May Board meeting. Mr. Jeffers seconded the motion, and it passed unanimously.

### COUNCIL LIAISON COMMENTS:

Council Liaison was not present for this meeting.

### ELECTION DIRECTOR'S REPORT:

Mr. Harvey reports that the final preparations for the 2018 Gubernatorial Primary is ongoing, including the completion of packing of supplies, and ballots for Early Voting.

## OLD BUSINESS

### FY18 BUDGET:

Mr. Harvey provided an overview of the current status of budget accounts, and noted that expenditures for printing costs have increased due to the need to print manuals, step-by-step guides, signage, and other materials. The Board discussed the use of FedEx/Kinko's for bulk printing of polling place signage, and common forms.

### 2018 ELECTION UPDATE:

Mr. Harvey provided the Board with an overview of the notification plans regarding the Irvin/Johnson gubernatorial campaign on the Democratic primary ballots. Additionally another Democratic gubernatorial candidate's eligibility is being challenged, and a court decision is pending. Mr. Loftus and the Board discussed the history of court cases involving candidates.

Mr. Harvey provided a summary of election judge staffing status. Currently there is a need to hire 5 Chief Judges, and approximately 60 additional judges for Election Day assignments. The County Executive has authorized administrative leave for County employees who wish to serve on Primary Election day. Staff has scheduled last-minute training on Saturday, June 23, 2018. Mr. Harvey plans to ask the MAEO Board to include requiring counties to give administrative leave to employees who serve as election judges as part of the upcoming MAEO Legislative Agenda.

The Board discussed the requirements to serve as an election judge. Mr. Harvey advised the Board of changes to staff assignments for the Early Voting sites.

Several schools are participating in a summertime nutrition program. In two schools, Gov. Thomas Johnson Middle School, and Whittier Elementary School, this program will take place in the cafeteria. Due to this conflict, polling rooms were relocated to each school's media center. The Board discussed these changes.

Mr. Harvey reports specimen ballots were mailed on Wednesday, June 6. The Board discussed the ballot styles, the Irvin/Johnson campaign notification, and the League of Women Voters Voter's Guide.

Temporary staffing for the Primary Election has been increased. Melanie Swank and Helen Johnson have joined the staff. A third person was hired, but withdrew after having accepted full-time employment elsewhere. Interviews for the vacant Election Supervisor II position will follow the certification of the Primary Election.

Mr. Harvey commended the work Carl Dayley did on the Nursing Home Program, and provided statistics of applications accepted, ballots voted, undeliverable ballots, and those left at the various Nursing Homes to be voted and returned by mail. The Board discussed the program, and Ms. Joyner expressed concern when a family member who was assisting a resident with voting was observed directing the individual how to vote. The Board discussed the situation and what an assister may or may not do to assist the voter.

Early Voting begins on Thursday, June 14, 2018. Mr. Harvey discussed issues with overflow parking at EV-01, the Frederick Senior Center. Frederick City Police will assist with directing traffic if needed. The Board discussed the parking issue and possible steps to reduce problems.

Mr. Harvey advised the Board that there probably won't be a Public Returns Center for the Primary Election. Frederick County Government will make the determination, and issue a press release.

The Brunswick Municipal Election is scheduled for August 7, 2018. The City has requested use of two DS200 Precinct Scanners, and three electronic poll books. A contract has been signed, and

equipment will be prepared for the election. Mr. Harvey will work with the City of Brunswick to schedule training for election judges. Mr. Welch will teach the classes.

### NEW BUSINESS

#### BOARD OF CANVASSERS ELECTION:

The Board elected the officers of the Board of Canvassers for the 2018 Gubernatorial Primary Election.

Mr. Jeffers nominated Mary Lou Green as Chairman. Ms. Joyner seconded the nomination, and it passed unanimously.

Mrs. Green nominated Mark Jeffers as Vice Chairman. Mr. Woodcock seconded the nomination, and it passed unanimously.

Mr. Woodcock nominated Lawrence Hill as Secretary. Mrs. Green seconded the nomination and it passed unanimously.

The Board scheduled the canvassing of Early Voting results at 3:00 PM on June 26, 2018, at the Elections Warehouse, 343 Montevue Lane, Frederick.

#### BOARD POLLING PLACE VISITS:

The Board discussed the proposed schedule of Early Voting and Election Day polling place visits. Mr. Hill will create route maps for the Board.

#### ELECTION JUDGE SUPPLY VERIFICATION:

The Board scheduled the Early Voting supply verification at 4:00 PM on Wednesday, June 13, 2018, and the Election Day supply verification at 4:00 PM on Friday, June 22, 2018.

#### PETITIONS UPDATE:

Mr. Harvey provided an overview of a county charter petition for a ballot question to be placed on the 2018 Gubernatorial General Election ballot.

#### HANDICAPPED ACCESS TO OFFICE:

Mr. Harvey informed the Board of issues with building access at our office's entrance door to elderly, and handicapped citizens. He has discussed the matter with County Executive staff to find a solution that will assist with creating improved access to our office.

#### MAEO 2019 CONFERENCE UPDATE:

The 2019 MAEO Conference will be held at the Clarion Hotel and Conference Center in Ocean City May 21 – May 23, 2019.

#### MOUNT AIRY SPECIAL ELECTION:

The Mount Airy Special Election is scheduled for September 10, 2019. Voter registration for the election closes on Monday, August 13, 2018. A paper precinct register will be provided.

#### OTHER NEW BUSINESS:

Mr. Jeffers mentioned a recent article in the Frederick News-Post about a law that would change Maryland's allocation of Presidential electoral votes. The Board discussed the article, and Mr. Harvey provided an overview of current Maryland law.

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SCHEDULE OF NEXT MEETING: The next meeting will be scheduled following completion of the post-election canvasses in July.

ADJOURNMENT TO EXECUTIVE SESSION:

At 10:33 AM, Mr. Harvey requested that the Board meet in Executive Session in the warehouse of the Frederick County Board of Elections, located at 343 Montevue Lane. This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305 (b)(7) to consult with counsel to obtain legal advice on a legal matter.

Ms. Joyner moved to adjourn the meeting and proceed to Executive Session. Mr. Woodcock seconded the motion, and it passed unanimously.

At 10:48 AM, Ms. Joyner moved to open the Executive Session. Mr. Woodcock seconded the motion, and it passed unanimously.

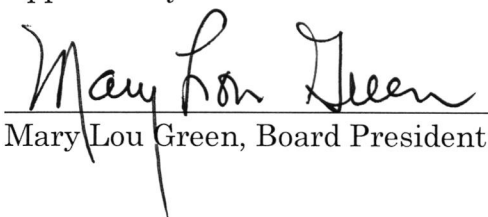
Meeting adjourned at 10:58 AM.

Respectfully submitted,



Marc R. Welch  
Election Administrative Assistant

Approved by:

  
Mary Lou Green, Board President

2/6/19  
Date